

THE NEW SCHOOL FOR DRAMA

BFA APPLICATION INSTRUCTIONS

GENERAL INFORMATION

- All applicants are required to apply online. The application, application fee, and most supporting materials are submitted through the online application.
- Plan ahead so that you have enough time to prepare additional supporting materials such as official transcripts, test scores, or other requirements as specified below.
- Mail supplemental application materials in a single packet to the Office of Admission. Include a Materials Cover Sheet, which can be downloaded from the instruction section of the online application or found at www.newschool.edu/admission/coversheet/drama/.
- Official transcripts and test scores can be sent directly to the admission office.
- ALL supplemental materials are due at the same time that you submit your application. Your application cannot be reviewed until all necessary items have been received by admissions.
- Applications to The New School for Drama BFA are only accepted for the Fall and Spring Semester.

SLIDEROOM

- Begin the New School for Drama BFA online application and save your personal information.
- Log on to the New School Performing Arts SlideRoom portal found at <http://nsd.slideroom.com>. There is a small charge for Slideroom.
- Complete and submit your SlideRoom submission.
- Then enter the SlideRoom confirmation code into your New School for Drama BFA online application.

DEADLINE

- Fall Term Applicants: January 10

REQUIRED APPLICATION MATERIALS

1. APPLICATION
2. APPLICATION FEE
3. OFFICIAL TRANSCRIPTS
4. RECOMMENDATION LETTERS
5. SLIDEROOM SUBMISSIONS
6. AUDITIONS

DESCRIPTION OF REQUIRED APPLICATION MATERIALS

1. APPLICATION: Complete the online application found at www.newschool.edu/drama/bfa/apply/.
2. APPLICATION FEE: A non-refundable \$50 application fee, payable as part of the online application.
3. OFFICIAL TRANSCRIPTS: Transfer applicants must provide transcripts from every college or university attended. Transfer applicants who have completed fewer than 24 college credits (on a semester system) must also submit their high school transcripts. Official transcripts should have an original signature or raised university seal, and must be submitted in a sealed envelope that has been signed or stamped by the issuing university's registrar or records office. The applicant may also request that institutions send transcripts directly to The New School, at the mailing address for supplemental materials.
4. RECOMMENDATION LETTERS: Two Letters of Recommendation are required. One should be related to your academics and one related to your dramatic arts experience. Your references can submit their recommendations online, and instructions regarding this are included with the online application. We do recognize that some recommenders prefer to mail in their letters; if one of your references prefers standard mail, the recommendation form can be downloaded and sent in a signed, sealed envelope. If an applicant has requested a recommendation from someone whose first language is not English, a certified English translation must accompany the letter.
5. SLIDEROOM SUBMISSIONS: These elements of the application will be submitted directly through SlideRoom. (CDs, DVDs, slides, original work, PowerPoint presentations, binders, and flash drives are not accepted.)

PHOTOGRAPH: We ask that all applicants upload a photograph. The picture need not be an actor's head shot (though it may be, if you have one); a simple photograph of you will be fine.

MAILING ADDRESS FOR SUPPLEMENTAL MATERIALS

The New School for Drama
Office of Admission (DR 100)
72 Fifth Avenue
New York, NY 10011

All mailed materials should include a Materials Cover Sheet, found at:
www.newschool.edu/admission/coversheet/drama/

ADDITIONAL CONTACT INFORMATION

Email: dramaBFA@newschool.edu
Phone: 212.229.5150
Fax: 212.242.5018
Website: www.newschool.edu/drama

APPLYING FOR FINANCIAL AID OR SCHOLARSHIP

If you are a U.S. Citizen, or an eligible non-citizen, we encourage you to complete the Free Application for Federal Student Aid (FAFSA) which can be found on the web at www.fafsa.gov. The FAFSA is available each year on January 1. You do not need to wait for an admission decision to apply for federal aid; we recommend submitting by our FAFSA priority deadlines:

Fall: March 1
Spring: November 1

The New School's federal school code is 002780.

INTERNATIONAL APPLICANTS

See additional requirements regarding transcripts and TOEFL.

TRANSFER APPLICANTS

The New School for Drama BFA will accept up to 30 transfer credits. A transfer credit evaluation (TCE) will be completed once all official transcripts are received. Accepted students can request a consultation with the Associate Director of Drama regarding the acceptance and allocation of transfer credit and plan of study.

TEST SCORE CODES

TOEFL: The institution code for The New School is 2385.

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PORTFOLIO: All applicants have to complete a Portfolio submission. You will submit one of four types of Portfolio. You can choose to submit an online audition as your acting portfolio, writing samples as a playwriting portfolio, works related to directing/ stage management as a directing portfolio, or a multi-media theater portfolio. This allows you to show us your strengths. Please visit SlideRoom for specific instructions.

STATEMENT OF PURPOSE: Describe your creativity and how that influences the way you view yourself and the world around you. Where do you visualize your creative abilities and academic study taking you after your education at The New School for Drama? (Maximum 500 words)

RÉSUMÉ: This is **OPTIONAL** for BFA applicants. The Admission Committee will be looking for dramatic arts experience, working experience, volunteering experience, leadership experience, and awards and honors. This is an opportunity to highlight any civic engagement/community service, leadership or additional training that you have participated in or trained in. (If you prefer to write this portion as an essay you may. Maximum 500 words.)

6. **AUDITIONS:** Applicants who submit an online audition as their Portfolio requirement may be called back for a live audition. All applicants who are called back will be notified via email. Please make sure that you provide an accurate email in your application submission.

INTERNATIONAL APPLICANTS OR APPLICANTS WITH FOREIGN CREDENTIALS

INTERNATIONAL TRANSCRIPTS

- All applicants with transcripts from international institutions are required to submit an original transcript from each institution attended outside the United States. Additionally, a certified English language translation must be provided for all official international transcripts that are not written in English.
- Applicants who would like to transfer academic credits earned at non-U.S. institutions are also required to have their transcript(s) evaluated by World Education Services (WES) at www.wes.org, our preferred provider, or by another member of the National Association of Credit Evaluation Services (NACES). A course-by-course evaluation report must be prepared for each transcript. Please start the evaluation process as early as possible, including the submission of all required documents to WES (or another provider), in order to ensure the timely completion of the evaluation report. In addition, an admission counselor may require a transcript evaluation by WES or an NACES-approved evaluator if it is deemed a necessary part of the admission decision process, even when applicants do not want transfer credits applied to a program of interest. Instruct the provider to send the report to

The New School for Drama (DR 100)
Office of Admission
72 Fifth Avenue
New York, NY 10011

- If you request your report online, search for “New School Drama” when selecting our institution. If your provider is unable to send the evaluation report directly to the school, please obtain the report and send it to The New School for Drama along with a Materials Cover Sheet, found at www.newschool.edu/admission/coversheet/drama/.

ENGLISH LANGUAGE PROFICIENCY

- English is the language of instruction at The New School. You must be able to understand English well and express yourself clearly in speech and writing. Because theater is a language-intensive art form, it is crucial that students of The New School for Drama have excellent English skills to obtain the most from their training.
- TOEFL or IELTS is not required if you are a citizen of any of the following countries and your native language is English: England, Wales, Scotland, Ireland, Australia, New Zealand, Canada, or South Africa. TOEFL or IELTS is not required if you have earned a 4 year degree from a U.S. College/University.

Minimum Scores Required:

TOEFL Internet-based test: 100
IELTS: 6.5

- The TOEFL score report must be submitted directly to The New School by the Educational Testing Service (ETS). Information on taking the TOEFL can be found online at www.ets.org/toefl. Contact the office of admission if you have questions on comparison scores for other forms of the TOEFL (e.g. paper-based). The New School for Drama's TOEFL code is 2385.
- Additional information for the IELTS can be found on their website at www.ielts.org.

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ADDITIONAL INFORMATION

- All materials submitted in association with The New School application become the property of The New School and cannot be returned to you or transmitted to a third party. Rights to creative work submitted always remain with the applicant.
- Students wishing to apply to more than one academic program must contact the office of admission to receive instructions on how to complete a second application. You can reach an admission counselor at 212.229.5150 or toll free at 800.292.3040.
- Students who do apply to multiple programs must submit separate, complete applications (including application fees) for each academic program they apply to.
- When notified of acceptance, applicants will receive complete instructions for additional procedures regarding financial aid, housing, tuition and fees, I-20 visas (for nonresidents of the United States), and other matters. The decision to admit applicants is always contingent upon their successful completion of any current studies and the receipt of their final transcripts by the Admission Committee. All accepted students are required to send their official final transcripts before they begin classes. International applicants, please do not submit bank statements until the visa process.
- For general information and questions, you may refer to www.drama.newschool.edu, or email questions to dramaBFA@newschool.edu.

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